



**NORTON ON DERWENT TOWN COUNCIL**  
**NOTICE OF THE ANNUAL MEETING OF THE COUNCIL**

**Members of the public are invited to attend the**  
Annual Meeting of the Town Council to be held on  
18th May 2026 at 6.30pm at  
The Old Courthouse, 84b Commercial Street, Norton, YO17 9ES.

**Emergency Evacuation Procedure**

To note members and the public in attendance of the emergency evacuation procedure.

**1. To Elect a Chairman of the Council for 2026/2027 – For Resolution**

**2. To receive the Chairman's declaration of acceptance of the office.**

**3. To appoint a Deputy Chairman for 2026/2027 – For Resolution**

**4. To receive the Deputy Chairman's declaration of acceptance of office.**

**5. Apologies**

To receive apologies for absence.

**6. Public Session**

To allow residents of the Norton on Derwent Parish to speak.

**7. North Yorkshire Member Reports**

To receive reports from The North Yorkshire Council Ward member.

**8. Declarations of Interest**

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.

**9. Members Attendance – For information**

To receive members attendance record for the Council Year 2025/26. [See Link](#)

**10. Representatives. For resolution**

To appoint Council Members to serve as representatives on other organisations.

Previous Appointments. [See Link](#)

**11. Minutes –For resolution**

To agree that the minutes of the Meeting of Norton on Derwent Town Council Meeting on the

20<sup>th</sup> April 2026, are an accurate record. [See Link](#)

**12. Mayors Announcements – For information**

To inform members of their engagements as the Councils representative, and update on ongoing projects affecting the council. [See Link](#)

**13. Report of the Town Clerk – For information**

To inform members of the Officers activity. [See Link](#)

**14. Financial Report and Accounts – for resolution**

- a. To authorise payment of accounts. [See Link](#)
- b. To receive the financial summary to 30<sup>th</sup> April 2026 for information. [See Link](#)
- c. To receive bank reconciliations to 30th April 2026 for information. [See Link](#)

**15. Planning Matters – For resolution**

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council. [See Link](#)

**16. Dates for community events – For resolution**

To agree the dates for the a) Christmas Lights Switch On, 29<sup>th</sup> November 2026

b) Seniors Meal, 6<sup>th</sup> February 2027 – subject to venue conformation

**17. Chamber and Staff security – For resolution**

To consider and agree the security options as per quotation. [See Link](#)

**18. Annual Parish assembly – For information**

The annual meeting for the parish will be held at 6pm on the 15<sup>th</sup> June, prior to the meeting of the Town Council Meeting. This is an opportunity for members of the public to speak to the council about local issues or projects.

**19. Correspondence – For Information**

To receive the information regarding the planned works on Hunter’s Way in Norton. [See Link](#)

**20. Representatives – For information**

To receive reports from official representatives of Norton Town Council on outside bodies.

**21. Members questions**

**22. Date of the next Norton on Derwent Town Council Meeting**

To agree that the next Norton on Derwent Town Council meeting be held on Monday 15th June 2026, at the Council Chamber, 84b Commercial Street, Norton.

Town Clerk, Mrs Claire Harrison

13/05/2026